

**PROCEEDINGS OF THE CITY OF MINDEN, STATE OF LOUISIANA, TAKEN  
IN REGULAR SESSION HELD ON JULY 10, 2023**

The Minden City Council met at City Hall, Minden, Louisiana, beginning at 6:00 p.m. with the following members present: Mayor Nick Cox, Carlton Myles, Levon Thomas, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Absent: None. Mayor Cox welcomed everyone to the meeting. Prayer was offered by Carlton Myles and Levon Thomas led the Pledge of Allegiance. It is noted for the record that Mayor Cox allowed both council and public comments prior to every vote.

Michael Roy moved to amend the printed agenda to remove Item (12) Authority for Mayor Cox to Enter into a Short-Form-of-Agreement, Professional Services Agreement, and Task Order between the City of Minden and Manchac Consulting Group, Inc. The motion was duly seconded by Carlton Myles and carried unanimously.

Upon motion by Carlton Myles and duly seconded by Latasha Mitchell, the council unanimously adopted the minutes of the Minden City Council Regular Session held on June 5, 2023, as presented. Abstention(s): None. Absence(s): None.

The following action was taken regarding condemned property:

C. L. Baker	420 Martin Luther King Drive
Post Office Box 441	Lot #1, Jackson Allen Subdiv.
Minden, Louisiana 71058	

C. L. Baker was present representing his property. Carlton Myles moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 90 days of July 10, 2023. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

The following action was taken regarding condemned property:

Charlotte Scott	404 South Street
504 Walnut Street	Lot #3, Blk. "12", Harrell Hts.
Minden, Louisiana 71055	

With no party representing the property owner present at the time this item was heard, Carlton Myles moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 30 days of July 10, 2023. The motion was duly seconded by Andy Pendergrass and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

The following action was taken regarding condemned property:

Charles E. Cato c/o Gregory Cato 410 Morrow Street Minden, Louisiana 71055	408 Morrow Street Lot Fronting 28 ft. on Morrow St. x 200 ft. in NE/4 of NW/4 Sec. 28-19-9
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With no party representing the property owner present at the time this item was heard, Latasha Mitchell moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 30 days of July 10, 2023. The motion was duly seconded by Michael Roy and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

The following action was taken regarding condemned property:

Ruth M. Walker 703 McMullen Street Minden, Louisiana 71055	410 Morrow Street Lot Fronting 47.5 ft. on Rebecca St. x 135 ft. in NE/4 of NW/4 Sec. 28-19-9 & an Und. 1/3 Int. in: Lot Fronting 50 ft. on Morrow St. x 141 ft. in NE/4 of NW/4 Sec. 28-19-9
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Juliana Anderson was present representing Ruth M. Walker's property. Carlton Myles moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 90 days of July 10, 2023. The motion was duly seconded by Levon Thomas and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

The following action was taken regarding condemned property:

Lloyd Waymon Huckaby 442 Plaza Circle Bossier City, Louisiana 71111	232 North Middle Landing Street Lots #1 & 2 Blk. "F" Resurvey of S. J. Harrell Second Subdiv.
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Anita Fontenot was present representing Lloyd Waymon Huckaby's property. Latasha Mitchell moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 90 days of July 10, 2023. The motion was duly seconded by Michael Roy and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

The following action was taken regarding condemned property:

Willie Combs, Jr.  
217 Main Street  
Minden, Louisiana 71055

217 Main Street  
Lots #58 & 59, Williamson  
Jones Survey of Minden in  
NE/4 of NE/4 Sec. 28-19-9,  
Strip 20 x 130 ft. Adj. on  
West Side of Lot #58, Strip  
10 x 120 ft. Adj. on South  
Side of Lots #58 & 59 &  
Strip 10 x 130 ft. Adj. on  
East Side of Lot #59 in NE/4  
of NE/4 Sec. 28-19-9  
(formerly alleys)

With no party representing the property owner present at the time this item was heard, Michael Roy moved to authorize Mayor Cox to appoint a curator in this matter. The motion was duly seconded by Andy Pendergrass and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Michael Roy moved to confirm Joshua Butts as a full-time firefighter in the Minden Fire Department, subject to passing all applicable tests. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Andy Pendergrass and duly seconded by Michael Roy, the council unanimously adopted a Resolution to Amend the City of Minden 2022/2023 Budget, as presented. Abstention(s): None. Absence(s): None.

Levon Thomas moved to adopt a Resolution Authorizing Mayor Cox to Execute an Agreement with the Louisiana Department of Transportation and Development for Project #H.012030, US 371: KCS RR OVERPASSES HBI, as presented. The motion was duly seconded by Michael Roy and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Michael Roy and duly seconded by Carlton Myles, the council unanimously adopted a Resolution Regarding a Lease Purchase Agreement for the Purpose of Financing a Heavy Rescue Truck for the Fire Department, as presented. Abstention(s): None. Absence(s): None.

Upon motion by Andy Pendergrass and duly seconded by Latasha Mitchell, the council unanimously adopted the City of Minden's Backup & Recovery Procedures, as presented. Abstention(s): None. Absence(s): None.

Carlton Myles moved to adopt the Information Technology Disaster Recovery Plan, as presented. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Michael Roy moved to adopt the Debt Management Policy, as presented. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Levon Thomas and duly seconded by Michael Roy, the council unanimously adopted the Policy on Sexual Harassment, as presented. Abstention(s): None. Absence(s): None.

Carlton Myles moved to award Bid No. 05-2023, Fire Department Custom Heavy Rescue Truck, to the lowest qualified bidder meeting all requirements, Brindlee Mountain. The motion was duly seconded by Levon Thomas and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

City Clerk Michael Fluhr presented the Budget/Financial Report for the month of May 2023. No motion was required.

The police report for the month of May 2023 was unanimously accepted, as presented, by motion of Latasha Mitchell and second by Michael Roy. Abstention(s): None. Absence(s): None.

Announcements were heard, council comments were heard, and the meeting was adjourned.

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Nick Cox, Mayor

ATTEST:

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Michael Fluhr, City Clerk