

**PROCEEDINGS OF THE CITY OF MINDEN, STATE OF LOUISIANA, TAKEN
IN REGULAR SESSION HELD ON JUNE 1, 2023**

The Minden City Council met at City Hall, Minden, Louisiana, beginning at 6:00 p.m. with the following members present: Mayor Nick Cox, Carlton Myles, Levon Thomas, Latasha Mitchell, Michael Roy, and Andy Pendergrass. Absent: None. Mayor Cox welcomed everyone to the meeting. Prayer was offered by Andy Pendergrass and Carlton Myles led the Pledge of Allegiance. It is noted for the record that Mayor Cox allowed both council and public comments prior to every vote.

Upon motion by Carlton Myles and duly seconded by Andy Pendergrass, the council unanimously adopted the minutes of the Minden City Council Regular Session held on May 1, 2023, as presented. Abstention(s): None. Absence(s): None.

Michael Roy moved to name the Minden Press-Herald as the Official Journal of the City of Minden, Louisiana. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Michael Roy moved to appoint Taylor Wren as Main Street Director for the City of Minden. The motion was duly seconded by Carlton Myles and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Andy Pendergrass and duly seconded by Michael Roy, the council unanimously approved the appointment of Ricky Thomas to the Minden Downtown/Residential Historic Commission to fill the unexpired term, as presented. Abstention(s): None. Absence(s): None.

Andy Pendergrass moved to confirm Jordon Greer as a full-time police officer in the Minden Police Department, subject to passing all applicable tests. The motion was duly seconded by Carlton Myles and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

The following action was taken regarding condemned property:

Helen J. Drake Estate
c/o Charles Minifield
Post Office Box 1398
Minden, Louisiana 71058

422 East Union Street
Lot Fronting 100 ft. on Union
Street Out of Lot #2, Warsaw
Addn. in NW/4 of NE/4 Sec.
27-19-9

Attorney Nelson Smith presented a written curator report stating that correspondence was sent to Charles Minifield, counsel of record, and Cassandra Drake, heir of Helen J. Drake, and that, to date, he has received no response from any heirs.

Proof of receipt of this correspondence was provided. Carlton Myles moved to authorize Mayor Cox to issue an order declaring the property condemned and further order the demolition of any structures located thereon and the cleaning of the lot within 30 days of June 5, 2023. The motion was duly seconded by Michael Roy and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Latasha Mitchell and duly seconded by Carlton Myles, the council unanimously adopted a Resolution Authorizing Credit Card Signatory Power for Certain City of Minden Personnel, as presented. Abstention(s): None. Absence(s): None.

Upon motion by Michael Roy and duly seconded by Carlton Myles, the council unanimously adopted a Resolution to Amend the City of Minden 2022/2023 Budget, as presented. Abstention(s): None. Absence(s): None.

Levon Thomas moved to approve the revisions to the Building Rental Agreements, as presented. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Michael Roy moved to award Bid No. 02-2023, Minden Airport Improvement Program, to the lowest qualified bidder meeting all requirements, Cleve Batte Construction. The motion was duly seconded by Latasha Mitchell and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Carlton Myles and duly seconded by Latasha Mitchell, the council unanimously authorized the City Clerk to advertise for bids for the used fire department custom heavy rescue truck, as presented. Abstention(s): None. Absence(s): None.

Andy Pendergrass moved to authorize Mayor Cox to enter into an Agreement for Engineering Services with Cothren, Graff, Smoak Engineering, Inc. for the Centralized Public Works Office, as presented. The motion was duly seconded by Michael Roy and the vote was unanimously in favor. Abstention(s): None. Absence(s): None.

Upon motion by Levon Thomas and duly seconded by Michael Roy, the council unanimously authorized Mayor Cox to enter into a Software-as-a-Service Agreement with Kologik, LLC for Minden Police Department software, as presented. Abstention(s): None. Absence(s): None.

Upon Motion by Michael Roy and duly seconded by Carlton Myles, the council unanimously authorized Mayor Cox to enter into an agreement with Louisiana Economic Development for an updated Louisiana Development Ready Communities Certification Strategic Plan, as presented. Abstention(s): None. Absence(s): None.

City Clerk Michael Fluhr presented the Budget/Financial Report for the month of April 2023. No motion was required.

The police report for the month of April 2023 was unanimously accepted, as presented, by motion of Latasha Mitchell and second by Michael Roy. Abstention(s): None. Absence(s): None.

Announcements were heard, council comments were heard, and the meeting was adjourned.

Nick Cox, Mayor

ATTEST:

Michael Fluhr, City Clerk